



LAVAL SENIOR ACADEMY
3200 Souvenir West, Laval, QC H7V 1W9

GOVERNING BOARD MEETING
Thursday, November 14, 2017

In attendance:

Principal:

Nathalie Rollin

Chairperson:

Lisa Chartier (parent)

Secretary:

Kathryn Morrow (parent)

Parent members:

Paul Leal, Orazio De Rosa, Mary Caruso, Jimmy Abraham

Teacher members:

Sean Evans, Frank De Luca, Mark Sanchini, Gary Yip, Melanie Couture, Marcos Helguero

Professional staff:

Dominic Di Stefano

Support staff:

Barbara Diamond

Student representatives:

Ailish Troughton, David Abraham

Community members:

Katrina Driver

In absentia: Peter Di Loreto, Tony Beliotis (parents)

Guests:

3 Vice-Principals, 3 teachers, Commissioner Vicky Kalitziakis, Chairperson Jennifer Maccarone

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1. CALL TO ORDER

The Chairperson established quorum and called the meeting to order at 7:01 p.m.

She welcomed the new teacher member replacing Mrs. Carpanzano, Marcos Helguero. As well, Commissioner Kaliozakis and Chairperson MacCarone are in attendance tonight.

2. ADDITIONS TO/ADOPTION OF AGENDA

LSA/GB-171114-019 It was moved by F. De Luca, seconded by M. Sanchini, that the Laval Senior Academy Governing Board hereby adopts the agenda as circulated. **CARRIED**

3. ACCEPTANCE OF MINUTES OF OCTOBER 12, 2017

LSA/GB-171114-020 It was moved by O. De Rosa, seconded by P. Leal, that the Laval Senior Academy Governing Board hereby accepts the minutes of the meeting held on October 12, 2017 as circulated.
Voting for: 15 Voting against: 0 Abstaining: 1 **CARRIED**

4. RATIFICATION OF E-VOTES

LSA/GB-171114-021 It was moved by B. Diamond, seconded by S. Evans, that the Laval Senior Academy Governing Board hereby approves:

- (A) Football fundraisers: sale of jerseys, canteen sales, 'half & half';
- (B) Grad Yearbook Sales
- (C) Field trip by 25 students to Ottawa on November 11, 2017 at a cost of \$55 per student. **CARRIED**

5 BUSINESS ARISING FROM THE MINUTES

5.1 Internal Rules

The internal rules document had been circulated at our last meeting and members were asked to send in any changes, corrections, etc., to the Secretary. She reported that two grammatical errors had been corrected.

LSA/GB-171114-022 It was moved by D. Di Stefano, seconded by J. Abrahams, that the Laval Senior Academy Governing Board hereby approves the Internal Procedural Rules 2017-18 document as corrected. **CARRIED**

5.2 City of Laval re School Safety Zone Update

The Principal that she had no news; the written report she had requested from the school board had not yet been received. The Student Council offered to start a petition to the City of Laval to put in a speed bump in front of the school.

5.3 ABAV Results for 2016-17

The Principal circulated a document outlining some of the results of the "Our School

Survey" (previously known as the Tell them from me survey) given last spring to our students. This complete document was examined at the ABAV committee meeting. Discussion took place on the results in some of the areas in the survey and it was reported that these results are relevant to what guidance counsellors and other professionals are seeing in our school. Work is being done to update our ABAV plan and it should be presented to GB shortly.

The Principal then went on to explain that incidents of bullying and violence are entered into an "ISM" system. To date in 2017-18, in 50 days of school, there have been 16 entries. As well, all interactions with students and/or parents are entered into the "GPI" system; to date this year there have been 1081 entries, which is an average of 21 per day. Part of this breakdown is as follows: 52 absences, 50 lates, 68 disruptive behavior, 9 drug offences, 120 skipping, 7 smoking, 11 fighting, 6 vandalism, 6 referrals to Youth Protection. Some items go from GPI to ISM. It was agreed that GB would see the GPI figures at the end of Term 2 to compare them with the survey percentages in order to see if the numbers are relevant.

Discussion took place concerning the "our school survey" which has been done in the same way year after year for many years. Students really need to understand the value of doing the survey correctly, where the information is going, what it will be used for and the value thereof. If they do, they will take it more seriously.

5.4 Appointment of Second Community Member

The Chairperson indicated that she has received the name of someone interested in being our 2nd community member, but the person was not available tonight, so we will wait until our next meeting to make the appointment.

5.5 Standing Resolutions and Fund-Raising Calendar

D. Di Stefano reported that it was very difficult to truly plan fundraisers in advance and that he needed the flexibility to be able to do things as events arise during the year. The chart showing fundraisers and field trips will be kept up-to-date as items are passed at GB meetings. The standing resolutions need to be updated.

LSA/GB-171114-023 It was moved by B. Diamond, seconded by M. Sanchini, that the Laval Senior Academy Governing Board hereby approves the addition of Grad rings and the Yearbook to the Standing Resolutions. **CARRIED**

5.6 Europe Trip 2019

At last month's meeting, a second Europe field trip in 2019 had been brought forward and the topic was tabled (**LSA/GB-171012-012**) until further information about the trip could be obtained. Everything had been sent to GB members in advance. Discussion ensued and topics included the need for coordination and cooperation, more options need to be offered because of the number of students we have, more diversity of trips offered, same type of trip at same time of year to be offered at the same time, these kinds of trips are not available to all students

because of the cost (out of reach to at least 50% of our population) so we need to offer something which could be available to all who cannot afford these prices but who would benefit greatly from the experience, etc.

LSA/GB-171114-024 It was moved by J. Abraham, seconded by F. De Luca, that the Laval Senior Academy Governing Board hereby approves a field trip to Dublin, Wales, London and Paris during spring break 2019 at a cost of \$3295 per student, plus \$85 in tipping to be collected by the tour company, optional insurance available from the tour company, ratio of teachers to students 8:1, maximum 80 students; only students from LSA can attend and only staff from LSA can be supervisors.

Voting for: 12 Voting against: 3 Abstaining: 1 **CARRIED**

5.7 Football Fundraisers

L. Chartier noted that during the e-vote for the football fundraisers (sale of jerseys, canteen, half & half), many GB members had comments and concerns about the topic. She read out some of the remarks that had been circulated and answered some of the questions. The profits from these fundraisers (approximately \$1200) went to things such a field trips, physio, a pizza lunch, etc. The topic of sports Excellence programmes vs. regular physical education in the school will be discussed at our next meeting.

5.8 Grad Yearbook Cash

L. Chartier raised the issue of students being asked for cash to place their order for a Yearbook. It was reported that this was done in order to help the office secretary as this is an overwhelming time of year. Procedures have since been changed and it was noted that the cash was taken directly to the office and deposited as quickly as possible.

6. **QUESTION PERIOD FROM THE PUBLIC**

None.

7. **NEW BUSINESS**

7.1 Final Budget Figures for 2016-16

The Principal circulated the official year end figures for the 2016-17 school year. GB members were asked to forward any questions to the Secretary so that answers could be sought for our next meeting.

7.2 Budget 2017-18

The Principal circulated budget figures to November 14th and reported that some monies have not yet been deposited into the school account. This item will be on our agenda monthly.

7.3 Consultation on Deed of Establishment

The Chairperson commented that we are being consulted on the Deed of Establishments for our school which states that we give secondary, cycle 2 instruction. A question was asked as to why we no longer see the 3-year plan and Chairperson J. Maccarone explained that the Deed comes to GB's for consultation, but the 3-year plan goes to the Parents' Committee for consultation. We will ask our Parents' Committee delegate for a copy of the document which he should have received at the last PC meeting

LSA/GB-171114-025 It was moved by D. Di Stefano, seconded by B. Diamond, that the Laval Senior Academy Governing Board hereby approves the Deed of Establishment for the Laval Senior Academy as presented to this meeting.

CARRIED

7.4 Community Breakfast (December 2017)

The Principal reported that our Community Breakfast is slated to be held on December 22nd, as is the one at Laval Junior. Discussions had taken place to hold only one breakfast this year at LJA, but in consultation with teachers, it has been decided to hold our own here at the school. There are many activities for the students which go on after the breakfast and it was felt it is important for our own students to have access to these events. D. Di Stefano reported that they are looking for donations for the breakfast and the Principal confirmed that a request will go out to parents.

F. De Luca stated that he will once again coordinate the "Cindy Lou Who" gift collection for local hospitals. A flyer will go out shortly. GB members were encouraged to bring donations to our next meeting in December.

8 **RENTALS**

LSA/GB-171114-026 It was moved by J. Abraham, seconded by B. Diamond, that the Laval Senior Academy Governing Board hereby approves the following rentals:

- (A) Regroupement Loisir et Sport Quebec from September 25 to December 18, 2017 at a cost of \$1241.73;
- (B) Pontian Association of Montreal from September 22 to December 15, 2017 at a cost of \$1103.76;
- (C) Kixx Universal on November 24 & 25 2017 at a cost of \$2850.23;
- (D) Fkco/Sutogure Dojo on September 27, October 5, October 19 and November 08, 2017 at a cost of \$91.98;
- (E) Union Generale Sportive Armenienne Homenetmen Laval from October 5 to December 21, 2017 at a cost of \$758.84

CARRIED

9. **FIELD TRIPS**

LSA/GB-171114-027 It was moved by S. Evans, seconded by M. Sanchini, that the Laval Senior Academy Governing Board hereby approves a field trip for 49 Theatre Excellence students on January 26, 2018 to Dawson College to see "Pride & Prejudice" at no cost to students. **CARRIED**

LSA/GB-171114-028 It was moved by S. Evans, seconded by B. Diamond, that the Laval Senior Academy Governing Board hereby approves a field trip for 15-20 students in the Creative Minds Quartier on December 19, 2017 to the Biodome at a cost of \$7 per student, plus the cost of the bus. **CARRIED**

LSA/GB-171114-029 It was moved by S. Evans, seconded by B. Diamond, that the Laval Senior Academy Governing Board hereby approves a field trip for 20-30 Secondary 5 students to the CSSMI-SWLSB Vocational Training Centre Open House on December 7, 2017 at no cost to students. **CARRIED**

Two field trips for ACTIVE students are covered in our Standing Resolutions.

10 **FUND RAISERS**

LSA/GB-171114-030 It was moved by O. De Rosa, seconded by A. Troughton, that the Laval Senior Academy Governing Board hereby approves the following fundraisers:

- (A) LSA Grad Gear at prices ranging from \$27-39. It was noted that the order form says "cash" and GB members felt that this is not a safe way to place these orders;
- (B) ACTIVE students will make cards out of photos taken in the Photography programme and sell them for \$2-3 on parent/teacher interview night;
- (C) Bath bombs for \$5 as a fundraiser for Pink in the City during the week of December 4-8, 2017; this fundraiser will be moved to January or February;
- (D) WOTP students will organize a sock drive during December and ask each student to donate one (1) pair; they will then be donated to the Old Brewery Mission (and to AGAPE if they are needed by that organization); organizers will be asked to focus their efforts more on groups in Laval;
- (E) A music concert on December 6, 2017, tickets at \$5 for adults and \$3 for students;
- (F) On the last Thursday of every month, a pizza day at a cost of \$5 per slice, profits to the school to buy lunch tickets for students in need. **CARRIED**

11. **SCHOOL ACTIVITIES**

LSA/GB-171114-031 It was moved by D. Di Stefano, seconded by A. Troughton, that the Laval Senior Academy Governing Board hereby approves the following activities:

- (A) A dinner theatre show on December 8, 2017 in the cafeteria by the Theatre Excellence students at a cost of \$10 or \$12;
- (B) Secondary 3 students manning a booth concerning anti-smoking on January 22, 2018;

- (C) Justin Corbeau, dance instructor, workshop for the dance students in December. **CARRIED**

LSA/GB-171114-032 It was moved by P. Leal, seconded by G. Yip, that the Laval Senior Academy Governing Board hereby approves that the meeting be extended by 30 minutes to 9:30 p.m. **CARRIED**

12. **REPORTS**

12.1 Chairperson's Report/Correspondence

L. Chartier reported on:

- GB meetings and protocol; e-votes;
- Football semi-finals; Remembrance Day activities; soccer finals;
- 2017 graduation ceremony;
- LJA/LSA Open House.

12.2 Student Council Report

A. Troughton reported on:

- Remembrance Day poppy sales; breakfast on November 3rd with Veterans; Ottawa trip;
- CCI conference; TedX youth; online assembly;
- Halloween activities; Career Fair November 15th; LJA Open House.

12.3 Principal's Report

N. Rollin reported on:

- Remembrance Day activities;
- Open House at LJA – over 2000 visitors;
- Monthly newsletter;
- Board-wide workshop on October 30th for all teachers;
- Police doing presentations for 'toxicomanie' week;
- K. Driver of the CLC reported on an upcoming conference on November 21st whose focus will be on ways to partner with the community;
- As well, she is working with AGAPE for a grant to bring students together with seniors, a lunch & learn with a focus on literacy, imaginart which is painting projects to help mentor junior students, an eco-club to learn about plants, a create-a-play project, an alumni network, the Blue Key Society.

12.4 Parents' Committee Report

T. Beliotis submitted his writer report:

- Internal rules of procedure and internal financial policy;
- Vocational training programme;
- Consulted on enrollment criteria; admissions numbers; students transferring out will no longer be given letters of recommendation except in special cases;

- Push to reform school taxes.

12.5 Teacher Council Report

M. Sanchini will submit a report which will be forwarded to GB members.

12.6 PPO Report

J. Vaughan reported that on-going talks about a joint LJA/LSA Casino night are taking place and moving forward.

13. **OTHER BUSINESS/VARIA**

None.

14 **COMMENTS/QUESTIONS FROM THE PUBLIC**

Commissioner Kaliotzakis reported that she had heard from the City of Laval Councillor concerned with our school safety zone who had stated he was not happy with the sign which had been installed and that the file would be reopened.

15. **DATE OF NEXT MEETING**

THURSDAY, DECEMBER 14, 2017

16. **ADJOURNMENT**

LSA/GB-171114-033 It was moved by O. De Rosa, seconded by S. Evans, that the meeting adjourns; time 9:25 p.m.

SIGNED AT LAVAL, QUEBEC, this 14th day of December 2017

Lisa Chartier, Chairperson

Kathryn Morrow, Secretary