



## Laval Senior Academy Governing Board Minutes Tuesday, October 1, 2019

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- Present:** Jimmy Abraham, Tony Beliotis, Alex Bon-Miller, Suzanne Brazau, Geoff Cowley, James Cordeiro-Pereira, Dominic Di Stefano, Maria Gaitanis, Noura Helal, Douglas Howarth, Karine Mainguy, Ailsa Pehi and Elena Scalzo  
Community Representative: Katrina Driver  
Substitute members: Effie Kontakos (replacing/voting) and Palmina Ioannone (non-voting)  
Principal: Natalie Rollin Vice-Principal: Sonia Garofalo, Melissa Rioux and Jennifer Vaughan
- Regrets:** Donald Cookson, Franco De Luca and Natasha Reynolds

**1.0 Opening of the meeting / Quorum:** The meeting was called to order by Natalie Rollin at 7:06 pm. Natalie Rollin welcomed everyone. Members were given the opportunity to introduce themselves.

**2.0 Adoption and Approval of Agenda:** An addition was made in Varia 13.1 Communication with Parents.

*LSA-GB011019-01: Douglas Howarth motioned to approve the agenda with the addition, Domenic Di Stefano seconded, unanimous. Motion carried*

### **3.0 Business Arising:**

#### **3.1 Elections:**

##### **3.11 Recording Secretary:**

*LSA-GB011019-02: Maria Gaitanis nominated Effie Kontakos as Recording Secretary for the meeting, Ailsa Pehi seconded, Effie Kontakos accepted the nomination, unanimous. Motion carried.*

##### **3.12 Chairperson:**

*LSA-GB011019-03: Tony Beliotis nominated Sonia Garofalo and Melissa Rioux as Scrutineers, Effie Kontakos seconded, unanimous. Motion carried.*

**Nominations:** Tony Beliotis nominated Douglas Howarth, Geoff Cowley seconded. Nomination accepted.  
Effie Kontakos nominated Ailsa Pehi, Maria Gaitanis seconded. Nomination accepted.  
Jimmy Abraham nominated himself, Suzanne Brazau seconded.  
All candidates were given the opportunity to speak to the group.  
By consensus the vote was conducted by secret ballot.

Jimmy Abraham was elected Chairperson for Laval Senior Academy Governing Board.

##### **3.13 Vice-Chairperson:**

**Nominations:** Effie Kontakos nominated Ailsa Pehi, Suzanne Brazau seconded. Nomination accepted.  
Tony Beliotis nominated Douglas Howarth, Dominic Di Stefano seconded. Nomination accepted.  
By consensus the vote was conducted by secret ballot.

Ailsa Pehi was elected Vice-Chairperson for Laval Senior Academy Governing Board.



**3.14 Treasurer:** The Treasurer keeps track of funds of the Governing Board Budget of \$1497.

*LSA-GB011019-04: Dominic Di Stefano nominated Suzanne Brazau as Treasurer for LSA Governing Board for 2019-2020, Maria Gaitanis seconded, unanimous. Motion carried.*

Suzanne Brazau accepted the nomination and was acclaimed.

**3.15 Secretary:**

*LSA-GB011019-05: Maria Gaitanis nominated Effie Kontakos as Secretary for LSA Governing Board for 2019-2020, Suzanne Brazau seconded, unanimous. Motion carried.*

Effie Kontakos accepted the nomination and was acclaimed.

**3.2 Community Representative:** Katrina Driver is the Community Representative for the Laval Senior Governing Board 2019-2020.

**3.3 Dates and Times for Governing Board Meetings:** The dates for future LSA GB meetings were selected: November 5, December 3, January 21, February 11, March 10, April 7, May 5 and June 2. All meetings are scheduled for 7pm in the library.

**3.4 GB Internal Rules of Procedures:** The Internal Rules of Procedures was given to the members. It was tabled for the next meeting.

**3.5 Conflict of Interest Forms:** The forms were distributed and completed by members.

**3.6 Mandate and Functioning of the Governing Board:** Natalie Rollin explained the purpose and functions of the Governing. Documentation was distributed on the operations and functions of a governing board. Decisions made by the Governing Board are in the best interests of the school and all students.

**4.0 Acceptance of the Minutes of June 5, 2019:** No amendments.

*LSA-GB011019-06: Douglas Howarth motioned to approve the Minutes of June 5<sup>th</sup>, 2019, Suzanne Brazau seconded, 4 in favour and 8 abstentions. Motion carried.*

**5.0 Ratification of E-votes:** The Laval Senior Academy Governing Board approves the school supply list. GB June 5 2019-17.

**6.0 Business Arising from the Minutes of Previous Meeting:**

**6.1 Dress Code:** The dress code for Laval Senior Academy was discussed.

*LSA-GB011019-07: Tony Beliotis motioned to keep the dress code status quo for this year, Douglas Howarth seconded, 11 in favour, 1 against and 1 abstention. Motion carried.*

**6.2 Update on School Safety Zone:**

- Fence was installed on the median strip on Souvenir Boulevard.
- Bike lane in front of the school on Souvenir now prevents drop-offs there.
- Plan is to have a street light at Daniel Johnson intersection.
- Looking at reconfiguration of the parking lot – entrance and exit.
- Will send more communication to parents about drop-off.



**6.3 Special Education Advisory Committee Representative:** None.

**7.0 Question Period:** None

**8.0 New Business:**

**8.1 Standing Resolutions 2019-2020:**

2019-2020 Governing Board Standing Resolutions

**FUNDRAISERS**

Terry Fox Run  
Remembrance Day (poppies)  
Agape Christmas Baskets/Breakfast  
Wake -Over  
Denim Day  
Pink in the City  
Centre de Benevolat de Laval  
PPO Bake Sales at Parent-Teacher Nights  
Monthly PPO Activities (school spirit)  
Horticulture Club -Sale of plants  
Pasta Night  
Student Council and/or Graduation Committee 6-8 various events  
Football Concentration:50-50 draw, raffle, food sales

**ACTIVITIES**

Carnival Week  
Blue & Gold Revue  
Robotics  
Science Fair(s)  
Hockey Day(s)  
Honour Band / Music Fest Quebec  
Music Concerts (December & May)  
ACTIVE class trips to vocational education locations  
WOTP class trips  
Rock of Ages

**OTHER**

Graduation Fundraisers  
Graduation Pictures  
Graduation Breakfast  
Graduation Rings

*LSA-GB011019-08: James Cordeiro-Pereira motioned to approve the 2019-2020 Governing Board Standing Resolutions as presented, Geoff Cowley seconded, unanimous. Motion carried.*

**8.2 Consultation Deeds of Establishment:** Deed of Establishment was reviewed and discussed.

*LSA-GB011019-09: Ailsa Pehi motioned to approve the Deed of Establishment as presented, Maria Gaitanis seconded, unanimous. Motion carried.*

**8.3 Governing Board Recording Secretary:** The stipend for the Recording Secretary at Laval Senior Academy is \$60 per meeting to record the minutes of the meetings.

*LSA-GB011019-10: Ailsa Pehi motioned to approve a stipend of \$60 for the Recording Secretary, Karine Mainguy seconded, unanimous. Motion carried.*

**9.0 Field Trips**

**9.1 Camp Mariste:** On October 3 and 4 at Active group Camp Mariste in Rawdon. No cost to students. 12 students and 2 teachers.

**9.2 National Theatre School of Canada:** On October 18 for Sec. 3,4 & 5 - 52 students to the National Theatre at St. Denis. Transportation with 2 yellow buses from 9 am – 3:30 pm. Covered by concentration fees – no cost to students.

**9.3 Opera Club:** On November 7, January 23 and May 13 from 4-10:30 pm an evening at the opera. Open to all students. Tickets are free but there will be a cost for transportation which will depend on the number of students.



**9.4 Boise Notre Dame Christmas Concert:** Music Concentration group performing a Christmas concert at Boise Notre Dame for senior citizens on December 5. No cost to students. Trip will be paid by the school.

**9.5 Music Concentration Tour:** On January 14, 5 and 16, the Music Concentration Group will tour the Elementary schools in Laval and at Laval Senior Academy. All day event. No cost to students.

**9.6 Music Fest Quebec Cegep Marie Victorin:** Transportation by bus. Students will see other schools perform and will be evaluated by judges.

**9.7 Discover the OSM:** Students will discover the Montreal Symphony Orchestra at Place Des Arts on April 21. Only one morning. Costs will be covered by the OSM.

*LSA-GB011019-11: Tony Beliotis motioned to approve the seven field trips – Camp Mariste, National Theatre of Canada, Opera Club, Boise Notre Dame Concert, Music Concentration Tour, Music Fest Quebec Cegep Marie Victorin and Discover the OSM, Suzanne Brazau seconded, unanimous. Motion carried.*

**9.8 New York City Trip:** Open to Sec. 4 and 5 students. A cultural trip on November 15 – 17 to New York City. 4 teachers and 40 students – 1:10 ratio. Transportation by coach bus. Cost \$559 for transportation, accommodations, meals and security at hotel.

**9.9 New York City Sports Trip:** A sports trip planned to New York City to see Basketball, Hockey and Football games. Cost is \$559 for transportation, accommodations, meals and security at hotel. 4 teachers and 40 students – 1:10 ratio. Need 40 students to register for trip or trip will not be planned. Registrations will be first come first served basis.

*LSA-GB011019-12: James Cordeiro-Pereira motioned to approve the New York City Cultural Trip and the New York City Sports Trip, Geoff Cowley seconded, unanimous. Motion carried.*

**10.0 Rentals:** Rental List was presented to all the members. Rental contracts were for Passion Basketball, Sports Laval, Sutogure Dojo, Association Régionale de Basketball Laval, EA Fitness, EVTS-OVMF, Fondation SITN and Kixx Universel. Rental revenue is \$28, 722.04.

*LSA-GB011019-13: Maria Gaitanis motioned to approve the rentals presented, Tony Beliotis seconded, 12 in favour and 1 abstention. Motion carried.*

#### **Motion to extend the meeting:**

At 9:15 pm, a motion was needed to extend the meeting an additional 15 minutes.

*LSA-GB011019-14: Maria Gaitanis motioned to extend the meeting an additional 15 minutes, Suzanne Brazau seconded, unanimous. Motion carried*

#### **11.0 Fundraisers**

**11.1 Pink in the City:** An announcement will be made on October 13 for Pink in the City. Approved in the 2019-2020 Governing Board Standing Resolutions.

#### **12.0 Reports:**

**12.1 Chairperson's Report / Correspondence:** None.

**12.2 Principal's Report:**

- Sept. 17 - Open House – 400 people attended.
- Sept. 20 - Homecoming Football Game – 500 people in attendance.
- Sept. 26 - Curriculum Night and General Assembly.
- Oct. 6 - Graduation at the Palace Reception Hall.



- Oct 8 – Laval Police SEXTO
- Interns from the Netherlands will be doing a research project on comparative learning.
- Oct 15 – New librarian.
- Oct – Election of Student Council

**12.3 Parents' Committee Report:** First meeting is scheduled for Thursday, October 3 at 7:15 pm.

**12.4 Teacher Council Report:** None.

**12.5 PPO Report:** None.

**12.6 Student Council Report:** None.

**13.0 Varia:**

**13.1 Communication with Parents:** Tabled for the next meeting.

**14.0 Questions from the Public:** None.

**15.0 Date of the Next Meeting:** Tuesday, November 5, 2019 at 7 pm.

**16.0 Adjournment:** The meeting was adjourned at 9:25 pm.

*LSA-GB011019-15: James Cordeiro-Pereira motioned to adjourn the meeting, Tony Beliotis seconded, unanimous. Motion carried*

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Jimmy Abraham  
LSA Chairperson

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Effie Kontakos  
LSA Secretary